

COLLEGE of CHARLESTON

OFFICIAL POLICY

8.5.2

UNMANNED AIRCRAFT SYSTEMS (DRONES)

4/12/16

Policy Statement

The operation of unmanned aircraft systems is a fairly new area of law governed by the Federal Aviation Administration (FAA) and applicable state and city laws and regulations. The use of unmanned aircraft systems poses inherent risks and harm to its users and those in surrounding public spaces. Due to the inherent risks and dangers of operating a UAS, additional insurance and policy considerations must be reviewed.

Policy Manager and Responsible Department or Office

Office of the President; General Counsel, Office of Legal Affairs; Chief of Campus Police, Department of Public Safety.

Purpose/Reason for the Policy

To protect the College, its students, trustees, employees, guests, and other invitees from the inherent health, security, and privacy risks imposed by using unmanned aircraft systems at any event and/or on any property owned, leased, or occupied by the College of Charleston.

Departments/Offices Affected by the Policy

All College of Charleston departments, offices, and units.

Procedures Related to the Policy

1. All members of the College of Charleston (“College”) community are responsible for abiding by all FAA regulations, state and federal laws, and campus policies.
2. The use of any UAS during any event sponsored by the College, whether on property owned, leased, or occupied by the College, is strictly prohibited at this time.
3. Any College student, employee, trustee, or representative must receive prior approval from the Chief of Campus Police or his/her designee before operating a UAS on any property owned, leased, or occupied by the College. The operation of any UAS on such property by any third party is strictly prohibited, unless contracted by the College to do so, prior approval has been received by the President, General Counsel, and the Chief of Campus Public Safety, proper insurance is obtained and evidenced by a certificate of insurance naming the College as a co-insured, and all FAA, federal, state, and local laws are complied with.
4. The purchase of any UAS with College funds must be approved in advance by the Executive Vice President for Business Affairs, Chief of Campus Police, and General Counsel.
5. In the event that the operation of a UAS is approved, the proposed operator must provide proof of FAA approval, FAA Section 333 Exemption, compliance with FAA guidelines and requirements, and purchase the required additional insurance from the Business Operations and Insurance Manager.

Related Policies, Documents or Forms

This policy affects all policies and procedure of the College of Charleston as it relates to activities, purchases, contracts, and events.

Review Schedule

Issue Date: 04/12/2016

Next Review: 10/12/2020

APPROVAL

POLICY APPROVAL

(For use by the Office of the Board of Trustees or the Office of the President)

Policy Number 8.5.2

President or
Chairman, Board of Trustees

Alan E. McLaughlin
President

Date: 4-12-16