DORMANCY POLICY

Failure to comply with the on-going registration process will result in an organization becoming dormant.

FIRST YEAR OF DORMANCY: A first year of dormancy will take effect after September 14, 2009 and will last until an organization rectifies its status with the SGA Secretary. Organizations that fail to take any action by April 26, 2010, will automatically begin their second year of dormancy. The following actions will be taken during an organization’s first year of dormancy:

Sanctioned Organizations:

- If an organization does not turn in the On-going Registration packet by September 14, 2009:
  - All spending will be put on hold (both budget and revenue) and will remain on hold until registration has been received by the SGA Secretary.
  - The organization forfeits its right to apply for funds through the contingency process.
  - Use of campus facilities will be restricted. In the event an organization has previously reserved space, the reservation will either be cancelled or the organization will be subject to off-campus organization usage fees. A list of dormant organizations will be distributed to other campus reservation offices as well, further restricting facilities use.

- If an organization does not submit a membership roster at the beginning of each semester—September 14, 2009 (Fall semester) and January 20, 2010 (Spring semester):
  a. All spending will be put on hold (both budget and revenue) and will remain on hold until registration has been received by the SGA Secretary.
  b. The organization forfeits its right to apply for funds through the contingency process.
  c. Use of campus facilities will be restricted. In the event an organization has previously reserved space, the reservation will either be cancelled or the organization will be subject to off-campus organization usage fees. A list of dormant organizations will be distributed to other campus reservation offices as well, further restricting facilities use.

- If an organization does not attend the mandatory Student Organizations Summit Series dates and the required Budget Workshops:
  - The actions taken are explained on (Pages 18 and 19)

- If an organization has not spent any of their allocated funds by the Fall Dark Period (Saturday, December 5, 2009):
  - Confirmation of the organization’s status will be conducted by the SGA Treasurer at the beginning of the Spring Semester.
    - In the event that an organization does not plan on using their funds until the second semester, notification to the SGA Treasurer and/or the Coordinator of Business Services must be made by February 1, 2010 in order to apply for a budget for the Fall Semester of 2010.
  - Organizations that do not respond by February 1, 2010 will be considered dormant.
- The organization’s funds will be absorbed into contingency, and the organization will not be allowed to apply for a budget for the upcoming Fall semester.
- Once considered inactive, the organization will then start its first year of dormancy, and MUST meet with the SGA Secretary to reconcile its dormant status.

Registered Organizations:

- If an organization does not turn in the On-Going Registration packet by September 14, 2009:
  - The organization forfeits its right to apply for funds through the contingency process.
  - Use of campus facilities will be restricted. In the event an organization has previously reserved space, the reservation will either be cancelled or the organization will be subject to off-campus organization usage fees. A list of dormant organizations will be distributed to other campus reservation offices as well, further restricting facilities use.

- If an Organization does not submit a membership roster at the beginning of each semester: September 14, 2009 (Fall semester) and January 20, 2010 (Spring semester):
  - The organization forfeits its right to apply for funds through the contingency process.
  - Use of campus facilities will be restricted. In the event an organization has previously reserved space, the reservation will either be cancelled or the organization will be subject to off-campus organization usage fees. A list of dormant organizations will be distributed to other campus reservation offices as well, further restricting facilities use.

- If an organization does not attend the mandatory Student Organizations Summit Series dates:
  - Please see section: Student Organizations Summit Series and Funding (Page 18)

SECOND YEAR OF DORMANCY: Failure to rectify dormancy status by the organization following the first year of dormancy will automatically result in an organization becoming dormant for a second year. If an organization falls into a second year of dormancy:

- The organization will be removed from all SGA-maintained organization lists and websites.
- Any open College of Charleston budget and revenue accounts will be closed.
- Use of campus facilities will be subject to off-campus organization usage fees.
- The organization will have to petition to re-organize as a new group and will be subject to a new SOR hearing and a 28-day waiting period prior to Senate approval.