

# COLLEGE of CHARLESTON

## OFFICIAL POLICY

11.4.3.7

**Students' Graded Exams, Paper and Homework**

**2/16/16**

### **Policy**

Used by Faculty to document grades awarded to students on completed exams, papers and homework. Information includes individual student performance on homework, mid-term examinations, term research papers, presentation, or other assignments factoring into a student's final grade for a course.

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### **Policy Manager and Responsible Department or Office**

Student Affairs, Academic Affairs

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### **Purpose/Reason for the Policy**

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### **Departments/Offices Affected by the Policy**

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**Procedures Related to the Policy**

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**Related Policies, Documents or Forms**

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| <b>Issue Date:10/1/2004</b><br><b>Date of Policy Revision:2/16/2016</b> |
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| <b>Next Review Date:10/16/2020</b> |
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**POLICY APPROVAL**

**(For use by the Office of the Board of Trustees or the Office of the President)**

Policy Number: 11.4.3.7

President or  
Chairman, Board of Trustees

*Thomas J. McLaughlin, Pres.*

Date: 2-16-16