

COLLEGE of CHARLESTON

OFFICIAL POLICY

11.4.3.10

Students' Court Subpoenas

2/16/16

Policy

Issued by attorneys in various types of litigation, such as divorce or estate settlements, which involve the proof of a student's dependency. Information includes original subpoenas, notification to students of the subpoenas for the student's records, correspondence to and from the attorneys.

Policy Manager and Responsible Department or Office

Registrar's Office, Summer Sessions

Purpose/Reason for the Policy

Departments/Offices Affected by the Policy

Procedures Related to the Policy

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Related Policies, Documents or Forms

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Issue Date:10/8/2004 Date of Policy Revision:2/16/2016

Next Review Date:10/16/2020

<p>POLICY APPROVAL (For use by the Office of the Board of Trustees or the Office of the President)</p>
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<p>Policy Number: 11.4.3.10</p>

<p>President or Chairman, Board of Trustees</p>

Alfred P. McLaughlin, Pres.

Date: 2/16/16