

# COLLEGE of CHARLESTON

## OFFICIAL POLICY

11.4.3.1

**Course Evaluations (Transfer Students)**

2/16/16

### **Policy**

Created by academic department chairs and used by the transcript evaluator to award transfer credits to incoming transfer students. Information includes: school name, code, classification, student identity information (SS#, name, and intended major), course description, course number, and College of Charleston equivalency determination.

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### **Policy Manager and Responsible Department or Office**

Academic Affairs, Admissions Office, Institutional Records Analyst

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### **Purpose/Reason for the Policy**

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### **Departments/Offices Affected by the Policy**

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**Procedures Related to the Policy**

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**Related Policies, Documents or Forms**

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<b>Issue Date:3/7/2005</b> <b>Date of Policy Revision:2/16/2016</b>
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<b>Next Review Date:10/16/2020</b>
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**POLICY APPROVAL**

**(For use by the Office of the Board of Trustees or the Office of the President)**

Policy Number: 11.4.3.1

President or  
Chairman, Board of Trustees

*John J. McLaughlin, Pres*

Date: *2/16/16*